



**Financial Planning Subcommittee**

**Meeting Agenda**

**September 20, 2022**

**1:45-2:45pm – Zoom**

**(details are in the calendar invite)**

1. Approval of Minutes for March 16 and August 17, 2022 meetings
2. JJC FY23 HEERF Plan
3. FY22 Year-End Results from CUNY
4. FY23 OTPS and CA plan

**FPS  
Minutes  
September 20, 2022**

**Attendees:** Mark Flower (FPS Chair), Allison Pease, Karen Kaplowitz, Katie Gentile, Jean Mills, Ajisa Dervisevic, Rulisa Galloway-Perry, Kinya Chandler, John Paul Narkunas, Cat Alves, Robert Till, Roger Szajngarten, Anthony Bracco, Alena Ryjov.

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1. **Approval of Minutes for 3/16/2022 and 8/17/2022:** The minutes were approved unanimously.
  
2. **JJC FY23 HEERF Plan:** Mark said that the college benefited significantly from HEERF money, having received over \$45M. CUNY requested that the majority of money be spent by March 31. Mark did an overview of how much the college has spent up to this point. He said some revisions to the budget plan could be needed to make sure we spend all the money. He went over the categories of need where the money has been spent, including student debt, financial aid, lost revenue, technology, campus safety, purchasing, faculty development, etc. All in all, it's 423M that we have to spend by the end of the year in order to be able to utilize everything. Anthony Bracco made a presentation about the UVC system to improve air quality and circulation in campus buildings. The committee was thankful for this project and also praised the newly renovated women's bathrooms in HH.
  
3. **FY22 Year-End Results from CUNY:** Mark shared the report provided to us by CUNY and talked about the CUTRA balance, OTPS spending and temp services.
  
4. **FY23 OTPS and CA Plan:** Mark said our budget office has been working closely with the departments to get OTPS allocations and that our OTPS budget has increased. We have built into our OTPS projections 8.5% to account for inflation. He also said that CUNY has finally decided to lump all of OTPS into one budget code which is helpful. Mark then provided an update on the CA budget and said that departments should go ahead and hire the needed CAs. Cat A. asked if there's any progress on working with CUNY regarding adjusting their budget allocation formula. Mark answered no. She then asked about HEO vacancies and workload distribution to fill the gaps. Mark said that we need to have a conversation on that, and we can do that at the next FPS meeting. The meeting was adjourned.