**Instructions:** Faculty who have been assigned a Research Lab should complete this form and return it to Natalya Timmer, ntimmer@jjay.cuny.edu.

1a. Name:
1b. Email:
1c. Best emergency contact phone number:
1d. Laboratory rooms you responsible or partially responsible for:

2. Do you/will you prepare packages containing dry ice or other dangerous goods to be mailed? ___ Yes ___ No

3. Do you plan to obtain, or currently use or store any of the materials listed below? Check all that apply.
   - Human Blood, other body fluids or tissues, cells or cell lines
   - Non-Human Primate blood, body fluids, tissue or cells or cell line
   - Infectious Agents; bacteria, viruses, fungal, prions, etc. (Extensive CDC & NIH requirements for some)
   - HHS and USDA Select Agents and Toxins [More Info](#) (Extensive government security approval process)
   - Agents that may require a permit
   - Recombinant DNA or RNA use, genetic recombinant techniques, complete molecules, or organisms, transgenic organisms, plants, animals? [More Info](#) (IBC approval might be necessary)
   - Radionuclides (Extensive authorization process)
   - Controlled substances (drugs/pharmaceuticals) (Not Allowed at this time)
   - Vertebrate animal or cephalopod (Not Allowed at this time)

4. Do you plan to obtain, or currently use or store any of the materials listed below? Check all that apply.
   - Chemicals with GHS Rating of 1 for: ___ Acute Toxicity, ___ Respiratory Sensitizer, ___ Reproductive Hazard
   - Chemicals with GHS Rating of 1 for: ___ Reactivity, ___ Oxidizer, ___ Pyrophoric, ___ Self Reactive

5. Are you using or planning to or use any unusually dangerous or hazardous procedures or materials that have not been mentioned above? ____ Yes ____ No

6. If you checked any items in #3 or #4, or indicated yes, in #5, please explain your answers using the space below.
   Describe if the materials will be used in the future or if they are used or stored now.

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Employee’s Attestation: The above answers are true. I understand that in the future I must notify the Science Department Laboratory Director, Natalya Timmer, via NTimmer@jjay.cuny.edu, in advance of ordering hazardous materials listed above that are not currently used or stored.

Name (Print or Type): ___________________________ Title: ___________________________

Name (Signature): ___________________________ Date: ___________________________