

# Jay Express Services Center Referral

Today's Date: \_\_\_/\_\_\_/\_\_\_ Time: \_\_\_\_\_ ID#: \_\_\_\_\_

Last \_\_\_\_\_ First \_\_\_\_\_

## Admissions

- \_\_\_ Undergraduate      \_\_\_ Graduate  
Room L.64.20NB      Room L.64.13NB
- General Information
  - Residency
  - International Std.
  - Other

## Testing & Evaluations

- Room L.71.00NB
- Skills
  - Appeals
  - Transcript Evaluation
  - Other

## Academic Advisement

- Room L.73.12NB
- Advisement
  - Registration Stop
  - Other

## Enrollment Mgmt.

- Room L.71.00NB
- Retroactive
  - Dismissals
  - Z Stop Resolution
  - Other

## Jay Express Room: L.69.00NB

- Registrar       Financial Aid       Jay Express Supervisor

Other Department / Office: \_\_\_\_\_

Room: \_\_\_\_\_

## Comments:

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Referred by: \_\_\_\_\_

John Jay College  
Office of the Registrar  
BMW Building  
555 W. 57th Street  
New York, NY 10019  
6th Floor



To Reschedule or Cancel  
Appointment

Phone: 212-663-7867  
Email: registrar@jjay.cuny.edu

Name of Student: \_\_\_\_\_

Date: \_\_\_\_\_  
Time: \_\_\_\_\_  
With: \_\_\_\_\_

Please bring this appointment card  
with you. You must show this card to  
the 6th floor Security desk for  
admission to the area.

# Reminder

Last 4 digits of SS#: \_\_\_\_\_