

FACULTY PERSONNEL COMMITTEE 2023-2024 MEETING DATES

The Faculty Personnel Committee meets in three capacities: Full Faculty Personnel Committee (FPC), Faculty Personnel Appeals Committee (FPAC) and Review Committees (RC).
The Appeals and Review Committee meetings are closed to non-committee members.

FULL FACULTY PERSONNEL COMMITTEE – CHAIRED BY PRESIDENT MASON

Fall 2023

Friday, September 15 10:00 am – 1:00 pm (*chaired by Provost*)

Friday, December 8 10:00 am – 12:00 pm

Spring 2024

Friday, February 9* 10:00 am – 12:00 pm

Friday, April 12 10:00 am – 12:00 pm

Friday, May 10 10:00 am – 12:00 pm

FACULTY PERSONNEL REVIEW COMMITTEE

President Mason does not attend Review Committee Meetings.

Fall 2023

Friday, October 13 10:00 am – 1:00 pm

Friday, October 20 10:00 am – 1:00 pm

Friday, October 27 10:00 am – 1:00 pm

Friday, November 3* 10:00 am – 1:00 pm

Spring 2024

Friday, March 1 10:00 am – 11:00 am

Friday, April 5 10:00 am – 11:00 am

FACULTY PERSONNEL APPEALS COMMITTEE – CHAIRED BY PRESIDENT MASON

Spring 2024

Friday, February 16* 9:30 am – 3:30 pm

Friday, March 8* 9:30 am – 3:30 pm

Friday, March 15* 9:30 am – 3:30 pm

***Meetings and agenda items with an asterisk (*) are as needed.**

FACULTY PERSONNEL COMMITTEE 2023-2024 AGENDAS & DEADLINES

FULL FACULTY PERSONNEL COMMITTEE (AGENDA MATERIALS)

FPC MEETING DATE	ANTICIPATED AGENDA ITEMS	MATERIALS FOR AGENDA DUE TO FACULTY SERVICES
Friday, 9/15/23	Committee Charge for 2023-2024 personnel process, Overview of 2023-2024 personnel process changes (<i>if applicable</i>), New Business, Policy discussions, Initial Appointments (Fall 2023, Spring 2024)	Friday, 8/25/23
Friday, 12/8/23	New Business, Policy discussions, Initial Appointments (Spring 2024), Emeritus Exceptions*, DP Appointments & Reappointments*, Initial Appointments w/Tenure*	Friday, 11/10/23
Friday, 2/9/24	New Business, Policy discussions, Emeritus Exceptions*, DP Appointments & Reappointments*, Initial Appointments w/Tenure*	Friday, 1/19/24
Friday, 4/12/24	New Business, Policy discussions, Appeals Outcome reporting*, Emeritus Exceptions*, DP Appointments & Reappointments*, Initial Appointments w/Tenure*	Friday, 3/22/24
Friday, 5/10/24	New Business, Policy discussions, Appeals Outcome reporting*, Emeritus Exceptions*, DP Appointments & Reappointments*, Initial Appointments w/Tenure*	Friday, 4/19/24

Proposal Submissions:

Requests to submit items for FPC discussion or vote (i.e. proposals and supporting materials) should be sent to Kyeanna Bailey, Director of Faculty Services kbailey@jjay.cuny.edu.

Meeting Notification and Reminders:

Calendar invites for Full FPC and FPC (Appeals) meetings will come from facultyservices@jjay.cuny.edu. Please remember to “accept” the invitations. Zoom details will be embedded in the invites.

***Meetings and agenda items with an asterisk (*) are as needed.**

DEPARTMENTAL P&B AND REVIEW COMMITTEES (TABULATED VOTES AND RELATED FORMS)

Faculty Personnel File Access commences via [FIDO](#) on **Monday, September 18, 2023 (Dept. P&B)** and **Thursday, September 28, 2023 (Review Committee)**. More information and communication will follow. Spring 2024 access dates are TBD, further information will follow in January 2024.

PERSONNEL ACTIONS	ITEMS DUE TO FACULTY SERVICES	
	DEPT. P&B	REVIEW COMMITTEE
FALL 2023		
<ul style="list-style-type: none"> • 2nd – 5th Reappointments • Distinguished Lecturers 	Thursday, 9/28/23	Friday, 10/13/23
<ul style="list-style-type: none"> • 6th Reappointments • Faculty Leaves - Fall 2023 • DP Appointment & Reappointment* <i>(dept P&B only)</i> 	Thursday, 10/12/23	Friday, 10/20/23
<ul style="list-style-type: none"> • Tenure and/or Promotions • DP Appointment & Reappointment* <i>(dept P&B only)</i> 	Thursday, 10/19/23	Friday, 10/27/23
<ul style="list-style-type: none"> • Emeritus Exceptions* <i>(dept P&B only)</i> • Any remaining/outstanding personnel actions (last meeting/deadline for FA23) 	Thursday, 10/26/23	Friday, 11/3/23
SPRING 2024		
<ul style="list-style-type: none"> • 1st Reappointments • Adjunct Promotions* 	Thursday, 2/22/24	Friday, 3/1/24
<ul style="list-style-type: none"> • Faculty Leaves - Spring 2024 • Adjunct Promotions* • Emeritus Exceptions* <i>(dept P&B only)</i> • Any remaining/outstanding personnel actions (last meeting/deadline for SP24) 	Thursday, 3/28/24	Friday, 4/5/24

Dept P&B Committees may meet any time after [FIDO](#) access is granted, **9/18/23**. All tabulated votes and related forms are due to [Faculty Services](#) on the dates provided.

Review Committees may begin reviewing files any time after [FIDO](#) access is granted, **9/28/2023**. However, the committee may only vote after Faculty Services has confirmed receipt of the Dept. P&B vote and supporting documents. All tabulated votes and related forms are due to [Faculty Services](#) on the dates provided.

Both Departmental P&B and FPC Review Committees are responsible for scheduling virtual committee meetings and electronic voting. Please contact facultyservices@jjay.cuny.edu if the committee requires a deadline extension.

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