

**Budget and Planning Committee
Meeting Agenda
December 19, 2022
2:30-3:30 am – Zoom
(details are in the calendar invite)**

1. Review of the proposed revised FY23 Budget (attached)

Budget and Planning Committee Meeting
Minutes
December 19, 2022

Attendees: Karol Mason, Cat Alves, Ned Benton, Teresa Booker, Claudia Calirman, Anthony Carpi, Anthony Chambers, Shu-Yuan (Demi) Cheng, Ajisa Dervisevic, Warren Eller, Mark Flower, Oswald Fraser, Robert Garot, Katie Gentile, Maki Haberfeld, Susan Kang, Karen Kaplowitz, Brian Kerr, Erica King-Toler, Jeffrey Kroessler, Marie-Helen Maras, Jean Mills, Ketura Parker, Raymond Patton, Allison Pease, Doug Salane, Katherine Stavrianopoulos, Andrew Sidman, Ed Snajdr, Robert Till, Nancy Velazquez-Torres and Alison Orlando (recorder).

Guests: Ingrid Cabanilla, Kinya Chandler, Rulisa Galloway-Perry, Heath Grant, John Paul Narkunas, Danielle Officer, Alena Ryjov, and Janet Winter

1. Review of the proposed FY23 Budget. Karol M. explained that CUNY is projecting that it will have a budget deficit of \$270 million for this fiscal year and has developed a three-part budget strategy to address this. The CUNY strategy includes requesting additional funding for mandatory costs from the state, looking at additional revenue sources, and requesting a 2% savings plan from each CUNY college for FY 2023. She explained that John Jay has to submit our savings plan to CUNY by tomorrow. Mark F. presented on how we are going to address this request and went over each item where the college found savings to meet the \$2,370,000 reduction target that CUNY has set for us. He explained that the first item where we found savings is \$900,000 in additional tuition revenue. This is due to an increase in our Spring 2023 FTE count where the original plan was based off an FTE count of 10,184 but we are projecting that we should be able to increase our FTE count to 10,432. This was followed by a short discussion on enrollment at the college. Mark F. moved on to describe that the next area the college found savings was in adjunct costs. He further explained that 2,647 lecturer sections were offered in Spring 2022 compared to 2,478 lecturer sections that will be offered for Spring 2023. This will result in a 6.4% reduction in the number of sections and could bring \$600,000 in adjunct costs savings. Ned B. inquired on how the college could have an increase in enrollment for Spring 2023 but also having a decrease in sections during the same time period. Andrew S. explained that the recommendations for the reduction of sections in the schedule was based off inefficiencies found in the Spring 2022 schedule, and that the new proposed schedule will be more efficient. Mark F. talked about the savings found in OTPS. He said that the OTPS spending plan included HEERF funding and this allowed us to reduce our OTPS budget by \$520,000. The last item of saving that was addressed was the college assistant budget where the college reduced its budgeted plan to restore college assistants to pre-pandemic levels by \$350,000. Mark F. briefly spoke about the overall budget, and how these savings fit into the overall picture. He explained that our mid-year projections had already included a reduction of \$4,265,000 in spending compared to the original financial plan with a majority of savings in PS expenses and OTPS expenses. He said that with the additional \$2,370,000 reduction target that CUNY has set that the college will realize a total reduction of \$6,500,000 million or 4.62% savings from our original plan. Mark F. noted that even with these savings the college is able to proceed with our plans of hiring 43 new faculty by the fall and we are able to continue to recruit for the open HEO lines. Karol M. added that our discipline as we think about our financial picture has positioned us well to find the savings CUNY requested. The floor was open to questions. Ketura P. inquired if this will impact any of the allocations to the departments and units across the college. Mark F. said you should be able to spend any available funds; however, the college may not be able to release all outstanding funds. There was a motion to approve the changes to the FY 2023 Budget. It was seconded and approved unanimously.